



General Information

All applicants must meet the qualifications, conditions and responsibilities as set forth in MLH Credentials Policies. Policies are located on www.methodistmd.org

Applicants seeking appointment, reappointment, and/or clinical privileges have the burden of producing information deemed adequate by the Hospital for a proper evaluation of current clinical competence, character, ethics, and other qualifications and for resolving any doubts about an individual's qualifications.

Other requirements:

- Applicants will be requested to provide documentation of practice and current clinical competence as defined on the attached competency grid for initial granting and reappointment of privileges.
- This document is focused on defining qualifications related to competency to exercise clinical privileges. The applicant must also adhere to any additional organizational, regulatory, or accreditation requirements that the organization is obligated to meet.
- Privileges granted may be exercised only at the Hospitals that offer the service/specialty, have sufficient space, equipment, staffing, and other resources required to support the privilege.
- Requests for clinical privileges that are subject to an exclusive contract will not be processed except as consistent with the contract.

Evaluating Current Clinical Competence at time of Reappointment:

MLH Data will be obtained and analyzed as available from EMR reporting systems or Health Information Management.

If minimal activity/low volume, then the applicant should supply case logs from other facilities' HIM department or practice billing systems to meet the minimum requirement(s) to be considered for the privilege. Source of the logs must be denoted.

The preferable format for external case logs is Excel or PDF from the sourced system. Handwritten case logs are generally not accepted.

Case logs should include a blinded or partial patient number for case distinction, date of service, type of service (inpatient or outpatient), location of service, diagnostic code and/or procedure codes, and performing provider where applicable.



Unified Medical Staff: Memphis Hospitals & Olive Branch Hospital

**Delineation of Clinical Privileges
Specialty of Family Medicine**

Privilege	Initial Application Required Education or Training	Initial Application Current Clinical Competence	Reappointment Retrospective Review of Cases Performed at MLH Facility (FPPE)
Family Medicine Core	Current board certification in Family Medicine by the American Board of Family Medicine or the American Osteopathic Board of Family Medicine. OR Successful completion of an ACGME or AOA accredited post-graduate training program in Family Medicine and board certification within 5 years of completion.	Case logs and Procedure Lists from Primary Practice Facility for previous 12 month time period Any complications/poor outcomes should be delineated and accompanied by an explanation.	FPPE: First 5 cases
Family Medicine Pediatric Core	Current board certification in Family Medicine by the American Board of Family Medicine or the American Osteopathic Board of Family Medicine. OR Successful completion of an ACGME or AOA accredited post-graduate training program in Family Medicine and board certification within 5 years of completion.	Case logs and Procedure Lists from Primary Practice Facility for previous 12 month time period Any complications/poor outcomes should be delineated and accompanied by an explanation.	FPPE: First 5 cases for evaluation and management: Gastroenteritis (1) Asthma/Bronchiolitis (2) FUO fever undetermined origin (2)
<i>Arthrocentesis</i>		Case logs documenting a minimum of 5 cases within the previous 12 months	FPPE: First 5 cases Case logs documenting a minimum of 10 cases within the previous 24 months
<i>Chest Tube Placement</i>		Case logs documenting a minimum of 5 cases within the previous 12 months	FPPE: First 5 cases Case logs documenting a minimum of 10 cases within the previous 24 months
<i>Flexible Sigmoidoscopy</i>		Case logs documenting a minimum of 25 cases	FPPE: First 5 cases Case logs documenting a minimum of 50 cases within the previous 24 months

Privilege	Initial Application Required Education or Training	Initial Application Current Clinical Competence	Reappointment Retrospective Review of Cases Performed at MLH Facility (FPPE)
ICU Care - Limit: Ages 16 & above and only at Germantown, North South, and Olive Branch Hospitals	Program Director's verification of a minimum of two months Critical Care rotation in which the service was total care of the ICU patient and verification of competency in caring for the ICU patient	<p>If applying directly from Family Medicine training or less than 1 year from completion of training:</p> <ul style="list-style-type: none"> Training Director's letter verifying the applicant's competency in Critical Care AND the duration of Critical Care training <p>OR</p> <p>If applying greater than 1 year from completion of Family Medicine training AND with evidence of continuous ICU experience/competency:</p> <ul style="list-style-type: none"> Training Director's validation of ICU competency AND duration of Critical Care training. Case logs that validate longitudinal record of competency in ICU setting. Two peer references, one of which is a recommendation from the Chairman of the Critical Care Department or the Medical Director of ICU <p>OR</p> <p>If applying greater than 1 year from completion of Family Medicine training AND with a gap in ICU current clinical competence of 1 year or less:</p> <ul style="list-style-type: none"> Completion of Fundamentals of Critical Care Support course. Training Director's validation of ICU competency AND duration of Critical Care training. Case logs that validate longitudinal record of competency in ICU setting. Two peer references, one of which is a recommendation from the Chairman of the Critical Care Department or the Medical Director of ICU 	<p>FPPE: First 5 cases with mandatory intensivist consult required.</p> <p>Maintain Active Staff category and case log documenting a minimum of 15 critical care cases annually with mandatory intensivist consult on each case.</p>
Paracentesis		Case logs documenting a minimum of 5 cases within the previous 12 months	<p>FPPE: First 5 cases</p> <p>Case logs documenting a minimum of 10 cases within the previous 24 months</p>
Thoracentesis		Case logs documenting a minimum of 5 cases within the previous 12 months	<p>FPPE: First 5 cases</p> <p>Case logs documenting a minimum of 10 cases within the previous 24 months</p>

Core Privileges

The core privileges in the following specialties include procedures outlined in lists and such other procedures that are extensions of the same techniques and skills.

Family Medicine Core Privilege:

Admit, evaluate, diagnose, and treat patients at or above the age of 13 for common illnesses and injuries including disorders common to old age.

Access, stabilize and determine disposition of patients with emergency conditions consistent with the Medical Staff policy regarding emergency or consultative services.

Privileges include but are not limited to:

- suture uncomplicated lacerations
- I&D abscess
- lumbar puncture
- perform simple skin biopsy or excision
- removal of non-penetrating corneal foreign body
- management uncomplicated minor closed fractures and dislocations
- gynecologic care for female patients (low-risk, non-operative)
- pre-operative and postoperative medical care for surgical patients

Family Medicine Core privileges do not include attending on patients in the Methodist University Critical Care Units, Olive Branch Hospital ICU, or any OR.

Family Medicine Pediatric Core Privilege:

Admit, evaluate, diagnose and treat pediatric patients up to the age of 18, without major complications or serious life-threatening diseases and conditions, i.e. those encompassed by the specialty of Family Medicine, which constitutes skills achieved during residency training.

Access, stabilize and determine disposition of patients with emergency conditions consistent with the Medical Staff policy regarding emergency or consultative services.

Consultation with appropriate pediatric specialist or sub-specialist should be obtained when complications develop during hospitalization and/ or when there is unexpected prolonged length of stay >5 days.

Privileges include but are not limited to:

- suture of uncomplicated lacerations
- I&D abscess
- lumbar puncture
- simple skin biopsy or excision
- removal of non-penetrating corneal foreign body
- management of uncomplicated minor closed fractures and dislocations
- gynecologic care for female patients (low-risk, non-operative)
- venipuncture, newborn care, with appropriate consults for neonatal intensive care and newborn circumcision.

Family Medicine Pediatric Core privileges do not include attending on patients in the Methodist University Critical Care Units, Le Bonheur Children's Critical Care Units, Olive Branch Hospital ICU, or any OR.



Unified Medical Staff: Memphis Hospitals & Olive Branch Hospital

**Delineation of Clinical Privileges
Specialty of Family Medicine**

Special Privileges:

The physician requesting special privileges must meet the minimum criteria for the specialty core and demonstrate the appropriate post graduate training and/or demonstrate successful completion of an approved, recognized course when such exists, or other acceptable experience.

Administration of moderate sedation:

See Credentialing Policy for Sedation and Analgesia by Non-Anesthesiologists.

Requires: Separate DOP, ACLS, NRP or PALS certification



Unified Medical Staff: Memphis Hospitals & Olive Branch Hospital

**Delineation of Clinical Privileges
Specialty of Family Medicine**

Family Medicine Clinical Privileges

Check below the particular privileges desired in Family Medicine for each facility:

Please check (✓) applicable age categories for each privilege requested.

Privilege Description	Methodist Healthcare – Memphis Hospitals (MHMH) Germantown, Le Bonheur Medical Center, North, South & University, Outpatient Clinics & Diagnostic Facilities				Methodist Healthcare – Olive Branch (MHOBH)
	Neonates (0-28 days)	Infants (29 days– 2 Years)	Children & Adolescents (2-18 years)	Adults & Adolescents (13 & Above)	Adults & Adolescents (13 & Above)
Family Medicine Core					
Family Medicine Pediatric Core					
Special					
Arthrocentesis					
Chest Tube Placement					
Flexible Sigmoidoscopy					
ICU Care - Limit: *Ages 16 & above and only at Germantown, North, South and Olive Branch Hospitals				*Ages 16 & above	*Ages 16 & Above
Paracentesis					
Thoracentesis					
Limitations	Clinical privileges are granted only to the extent privileges are available at each facility.				
	Darkly shaded areas represent privileges not available to any practitioner due to the privilege not being offered by the facility.				



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**Delineation of Clinical Privileges
Specialty of Family Medicine**

Acknowledgement of practitioner

I have requested only those privileges for which by education, training, current experience and demonstrated performance I am qualified to perform and for which I wish to exercise at the facilities indicated above, to the extent services are available at each facility, and I understand that:

- (a) In exercising any clinical privileges granted, I am constrained by facility and medical staff policies and rules applicable generally and any applicable to the particular situation
- (b) Any restriction on the clinical privileges granted to me is waived in an emergency situation and in such situation my actions are governed by the applicable section of the medical staff bylaws or related documents

Physician's Signature

Date

Printed Name