

General Information

All applicants must meet the qualifications, conditions and responsibilities as set forth in MLH Credentials Policies. Policies are located on www.methodistmd.org

Applicants seeking appointment, reappointment, and/or clinical privileges have the burden of producing information deemed adequate by the Hospital for a proper evaluation of current clinical competence, character, ethics, and other qualifications and for resolving any doubts about an individual's qualifications.

Other requirements:

- Applicants will be requested to provide documentation of practice and current clinical competence as defined on the attached competency grid for initial granting and reappointment of privileges.
- This document is focused on defining qualifications related to competency to exercise clinical privileges. The applicant must also adhere to any additional organizational, regulatory, or accreditation requirements that the organization is obligated to meet.
- Privileges granted may be exercised only at the Hospitals that offer the service/specialty, have sufficient space, equipment, staffing, and other resources required to support the privilege.
- Requests for clinical privileges that are subject to an exclusive contract will not be processed except as consistent with the contract.

Evaluating Current Clinical Competence at time of Reappointment:

MLH Data will be obtained and analyzed as available from EMR reporting systems or Health Information Management.

If minimal activity/low volume, then the applicant should supply case logs from other facilities' HIM department or practice billing systems to meet the minimum requirement(s) to be considered for the privilege. Source of the logs must be denoted.

The preferable format for external case logs is Excel or PDF from the sourced system. Handwritten case logs are generally not accepted.

Case logs should include a blinded or partial patient number for case distinction, date of service, type of service (inpatient or outpatient), location of service, diagnostic code and/or procedure codes, and performing provider where applicable.

Delineation of Clinical Privileges

Unified Medical Staff: Memphis Hospitals & Olive Branch Hospital

Specialty of Nurse Practitioner – Provider Based Clinic (PBC)

Privilege	Initial Application Required Education or Training	Initial Application Current Clinical Competence	Reappointment Retrospective Review of Cases Performed at MLH Facility (FPPE)
Nurse Practitioner – PBC Core	Current national board certification in the appropriate advanced practice nursing specialty And Current, unencumbered license to practice as a Registered Nurse and as a Nurse Practitioner (APN) in the state(s) of his/her practice. And Education in the appropriate specialty at the masters or doctoral level And Current unencumbered Nurse Practitioners (APN) Certificate with prescriptive authority And Current Drug Enforcement Agency (DEA) number	Case log documenting 10 office based encounters during the previous 12 months at the practitioners primary practice facility	FPPE: First 5 cases Clinic Medical Director recommendation will be obtained from primary practice clinic.
Nurse Practitioner - PBC Cardiology Core	Current national board certification in the appropriate advanced practice nursing specialty And Current, unencumbered license to practice as a Registered Nurse and as a Nurse Practitioner (APN) in the state(s) of his/her practice. And Education in the appropriate specialty at the masters or doctoral level And Current unencumbered Nurse Practitioners (APN) Certificate with prescriptive authority And Current Drug Enforcement Agency (DEA) number	Case log documenting 10 office based encounters during the previous 12 months at the practitioners primary practice facility	FPPE: First 5 cases Clinic Medical Director recommendation will be obtained from primary practice clinic.
Nurse Practitioner - PBC Hematology/Oncology Core	Current national board certification in the appropriate advanced practice nursing specialty And Current, unencumbered license to practice as a Registered Nurse and as a Nurse Practitioner (APN) in the state(s) of his/her practice. And Education in the appropriate specialty at the masters or doctoral level And Current unencumbered Nurse Practitioners (APN) Certificate with prescriptive authority And Current Drug Enforcement Agency (DEA) number	Case log documenting 10 office based encounters during the previous 12 months at the practitioners primary practice facility	FPPE: First 5 cases Clinic Medical Director recommendation will be obtained from primary practice clinic.
<i>Bone marrow aspiration and/or biopsy</i>	Documentation of training in procedure, supervising physician must validate	Case log and physician evaluation of 5 proctored cases	FPPE: First 5 cases Case log documenting 5 procedures completed during the past 12 months.

Delineation of Clinical Privileges

Unified Medical Staff: Memphis Hospitals & Olive Branch Hospital

Specialty of Nurse Practitioner – Provider Based Clinic (PBC)

Privilege	Initial Application Required Education or Training	Initial Application Current Clinical Competence	Reappointment Retrospective Review of Cases Performed at MLH Facility (FPPE)
Nurse Practitioner - PBC Transplant Core	<p>Current national board certification in the appropriate advanced practice nursing specialty</p> <p>And</p> <p>Current, unencumbered license to practice as a Registered Nurse and as a Nurse Practitioner (APN) in the state(s) of his/her practice.</p> <p>And</p> <p>Education in the appropriate specialty at the masters or doctoral level</p> <p>And</p> <p>Current unencumbered Nurse Practitioners (APN) Certificate with prescriptive authority</p> <p>And</p> <p>Current Drug Enforcement Agency (DEA) number</p>	Case log documenting 10 office based encounters during the previous 12 months at the practitioners primary practice facility	<p>FPPE: First 5 cases</p> <p>Clinic Medical Director recommendation will be obtained from primary practice clinic.</p>

Scope of Service and Responsibility:

Scope of service is based upon education, clinical training, demonstrated skills and capacity to manage procedurally related complications. The Nurse Practitioner will collaborate with the supervising physician in patient management in the provider based clinic.

The Nurse Practitioner shall be in compliance with all applicable state and hospital rules including, but not limited to, supervision, protocols, patient reviews, and prescriptions.

Clinical Supervision Requirements:

The supervision of the Nurse Practitioner will be compliant with all applicable state rules and regulations.

Core Privileges

Consistent with the intent of the state rules and regulations, privileges serve the purpose to maximize the collaborative practice of Nurse Practitioners and supervising physicians in a manner consistent with quality health care delivery. Therefore, written protocols developed jointly by the supervising physician and the Nurse Practitioner will guide the ongoing medical management of patients and the following privileges.

Nurse Practitioner Provider-based Clinic (PBC) Core Privileges:

1. Examine, diagnose and treat established patients in the clinic according to approved protocols.
2. Order diagnostic lab test and radiology exams.
3. Prescribe and administer medications within the scope of licensure.
4. Perform necessary diagnostic and therapeutic procedures according to written, approved protocols developed with and under the supervision of the Medical Director/collaborating Physician.
5. Collaborate with supervising physician and other health care providers to provide patient care.
6. Call patients and discuss diagnostic lab or test results.
7. Evaluate problems of patients who call the clinic.
8. Ensure that appropriate referrals are made for patients.
9. Act as a resource for the nursing staff.
10. Perform peer-to-peer reviews for pre-certifying diagnostic studies.

Nurse Practitioner– PBC Cardiology Core Privileges:

1. Examine, diagnose and treat established patients in the clinic according to approved protocols.
2. Order diagnostic lab test and radiology exams.
3. Prescribe and administer medications within the scope of licensure.
4. Perform necessary diagnostic and therapeutic procedures according to written, approved protocols developed with and under the supervision of the Medical Director/collaborating Physician.
5. Collaborate with supervising physician and other health care providers to provide patient care.
6. Call patients and discuss diagnostic lab or test results.
7. Evaluate problems of patients who call the clinic.
8. Ensure that appropriate referrals are made for patients.
9. Act as a resource for the nursing staff.
10. Adjust warfarin dosing for patients seen in the INR clinic.
11. Teach Heart Failure Certification classes.
12. Perform peer-to-peer reviews for pre-certifying diagnostic studies.

Nurse Practitioner – PBC Hematology/Oncology Core Privileges:

1. Examine, diagnose and treat established patients in the clinic according to approved protocols.
2. Order diagnostic lab test and radiology exams.
3. Prescribe and administer medications within the scope of licensure.
4. Perform necessary diagnostic and therapeutic procedures according to written, approved protocols developed with and under the supervision of the Medical Director/collaborating Physician.
5. Review pathology and records of new patients and obtain missing information.
6. Perform and document history and physicals, and write hospital admission orders.
7. Collaborate with supervising physician and other health care providers to provide patient care.
8. Call patients and discuss diagnostic lab or test results.
9. Evaluate problems of patients who call the clinic.
10. Ensure that appropriate referrals are made for patients.
11. Act as a resource for the nursing staff.
12. Perform peer-to-peer reviews for pre-certifying diagnostic studies

Nurse Practitioner – PBC Transplant Core Privileges:

1. Examine, diagnose and treat established patients in the clinic according to approved protocols.
2. Order diagnostic lab test and radiology exams.
3. Prescribes and administers medications within the scope of licensure.
4. Performs necessary diagnostic and therapeutic procedures according to written, approved protocols developed with and under the supervision of the Medical Director/collaborating Physician.
5. Collaborate with supervising physician and other health care providers to provide patient care.
6. Call patients and discuss diagnostic lab or test results.
7. Evaluate problems of patients who call the clinic.
8. Ensure that appropriate referrals are made for patients.
9. Perform peer-to-peer reviews for pre-certifying diagnostic studies.

Process Protocol:

The Nurse Practitioner in collaboration with the supervising physicians identifies the following evidence-based resources, texts, and reference documents that are applicable standards of care and provide the applicable process protocols for care management:

Consultation:

The Nurse Practitioner will be managing Primary, Secondary, and Tertiary care conditions for the above described patient population. In general, communication with a physician will be sought for all of the following situations and any others deemed appropriate:

- Whenever situations arise which go beyond the intent of the Protocols or the competence, scope of practice or experience of the Nurse Practitioner
- Whenever patient conditions fail to respond to the management plan in an appropriate time.
- Any rare or unstable patient conditions.
- Any patient conditions which do not fit the commonly accepted diagnostic patterns for a disease or disorder.
- Any unexplained physical examination or historical finding.
- At the request of the patient, the Nurse Practitioner or the physician.
- All emergency situations after initial stabilizing care has been started.

Whenever a physician is consulted, a notation to that effect, including the physician's name, must be made in the medical record.

Special Procedures:

The applicant must provide documentation of current clinical competence in performing the procedure consistent with the criteria set forth in medical staff policies governing the exercise of specific privileges and the appended competency grid.

Applicants have the burden of producing information deemed adequate by the hospital for a proper evaluation of current clinical competence, and other qualifications and for resolving any doubts.

Nurse Practitioner PBC Clinical Privileges

Check below the particular privileges desired as Nurse Practitioner for each facility:

Please check (✓) applicable age categories for each privilege requested.

Privilege Description	Methodist Healthcare – Memphis Hospitals (MHMH) Germantown, Le Bonheur Medical Center, North, South & University, Outpatient Clinics & Diagnostic Facilities			Methodist Healthcare – Olive Branch Hospital (MHOBH)		
Age Limitations	Infants (29 days– 2 Years)	Children & Adolescents (2-18 years)	Adults & Adolescents (13 & Above)	Infants (29 days– 2 Years)	Children & Adolescents (2-18 years)	Adults & Adolescents (13 & Above)
Nurse Practitioner PBC Core						
Nurse Practitioner PBC Cardiology Core						
Nurse Practitioner PBC Hematology/Oncology Core						
Nurse Practitioner PBC Transplant Core						
Special Privileges						
Bone Marrow Aspiration and Biopsy						
Specialty Focus: condition(s), disease(s) for the patient population (e.g. pediatric neurology, adult cardiology)						
Limitations	Clinical privileges are granted only to the extent privileges are available at each facility.					
Darkly shaded areas represent privileges not available to any practitioner due to the service not being offered by the facility.						

Acknowledgement of practitioner

I have requested only those privileges for which by education, training, current experience and demonstrated performance I am qualified to perform and for which I wish to exercise at the facilities indicated above, to the extent services are available at each facility, and I understand that:

(a) in exercising any clinical privileges granted, I am constrained by facility and medical staff policies and rules applicable generally and any applicable to the particular situation

(b) any restriction on the clinical privileges granted to me is waived in an emergency situation and in such situation my actions are governed by the applicable section of the medical staff bylaws or related documents

Practitioner's Signature

Date

Printed Name

Acknowledgement of sponsor

I agree to abide by the clinical supervision responsibilities listed and the Nurse Practitioner will abide by the privileges outlined above and the appropriate facility Medical Staff Rules and Regulations.

Signature (No Stamps)
Employing or Supervising Physician

Date: _____

Printed Name

ID # _____