
General Information

All applicants must meet the qualifications, conditions and responsibilities as set forth in MLH Credentials Policies. Policies are located on www.methodistmd.org

Applicants seeking appointment, reappointment, and/or clinical privileges have the burden of producing information deemed adequate by the Hospital for a proper evaluation of current clinical competence, character, ethics, and other qualifications and for resolving any doubts about an individual's qualifications.

Other requirements:

- Applicants will be requested to provide documentation of practice and current clinical competence as defined on the attached competency grid for initial granting and reappointment of privileges.
- This document is focused on defining qualifications related to competency to exercise clinical privileges. The applicant must also adhere to any additional organizational, regulatory, or accreditation requirements that the organization is obligated to meet.
- Privileges granted may be exercised only at the Hospitals that offer the service/specialty, have sufficient space, equipment, staffing, and other resources required to support the privilege.
- Requests for clinical privileges that are subject to an exclusive contract will not be processed except as consistent with the contract.

Evaluating Current Clinical Competence at time of Reappointment:

MLH Data will be obtained and analyzed as available from EMR reporting systems or Health Information Management.

If minimal activity/low volume, then the applicant should supply case logs from other facilities' HIM department or practice billing systems to meet the minimum requirement(s) to be considered for the privilege. Source of the logs must be denoted.

The preferable format for external case logs is Excel or PDF from the sourced system. Handwritten case logs are generally not accepted.

Case logs should include a blinded or partial patient number for case distinction, date of service, type of service (inpatient or outpatient), location of service, diagnostic code and/or procedure codes, and performing provider where applicable.

Unified Medical Staff: Memphis Hospitals & Olive Branch Hospital

Privilege	Initial Application: Required Education or Training	Initial Application Current Clinical Competence (CCC)	Reappointment: Retrospective review of cases performed at MLH facility (FPPE)
Certified Physician Assistant Emergency Department Core	Current national board certification as a physician assistant from the (NCCPA) And Current, unencumbered license to practice as a Certified Physician Assistant, in the state of his/her practice, as applicable to the requested core privileges And Current Drug Enforcement Agency (DEA) number and registration in the state of his/her practice, as applicable And Current ACLS and/or PALS, as applicable	Case log documenting 10 inpatient encounters during the previous 12 months at the practitioners primary practice facility	FPPE: First 5 cases Department chair recommendation will be obtained from primary practice facility.
<i>Foreign Body Removal (aural, nasal, vaginal, dermal and subcutaneous tissue)</i>	Documentation of prior training validated by the supervising/sponsoring physician or pertinent CME as evidenced by certificate of completion.	If applying from an external facility: Case log of 5 successful procedures within the previous 12 months OR Completion of 5 successfully proctored procedures as evidenced by submission of proctor evaluation forms	FPPE: First 3 cases Case log documenting 3 procedures during the previous 24 months.
<i>Simple digit reduction (phalanges)</i>	Documentation of prior training validated by the supervising/sponsoring physician or pertinent CME as evidenced by certificate of completion.	If applying from an external facility: Case log of 5 successful procedures within the previous 12 months OR Completion of 5 successfully proctored procedures as evidenced by submission of proctor evaluation forms	FPPE: First 5 cases Case log documenting 5 procedures during the previous 24 months.
<i>Radial head subluxation (Nursemaid's elbow) Reduction</i>	Documentation of prior training validated by the supervising/sponsoring physician or pertinent CME as evidenced by certificate of completion.	If applying from an external facility: Case log of 3 successful procedures within the previous 12 months OR Completion of 3 successfully proctored procedures as evidenced by submission of proctor evaluation forms	FPPE: First 3 cases Case log documenting 3 procedures during the previous 24 months
<i>Shoulder Reduction</i>	Documentation of prior training validated by the supervising/sponsoring physician or pertinent CME as evidenced by certificate of completion.	If applying from an external facility: Case log of 3 successful procedures within the previous 12 months OR Completion of 3 successfully proctored procedures as evidenced by submission of proctor evaluation forms	FPPE: First 3 cases Case log documenting 3 procedures during the previous 24 months
<i>Suture Lacerations</i>	Documentation of prior training validated by the supervising/sponsoring physician or pertinent CME as evidenced by certificate of completion.	If applying from an external facility: Case log of 5 successful procedures within the previous 12 months OR Completion of 5 successfully proctored procedures as evidenced by submission of proctor evaluation forms	FPPE: First 5 Cases Case log documenting 5 procedures during the previous 24 months and at least 10 every 24 months

Scope of Service and Responsibility:

Scope of service is based upon education, clinical training, demonstrated skills and capacity to manage procedurally related complications. The PA-C will collaborate with the supervising physician in admitting, managing care, and discharging patients from the hospital and provide select medical/surgical services when within their training and skills when delegated by the physician that are a component of the supervising physician's scope of practice.

The PA-C shall be in compliance with all applicable state and hospital rules including, but not limited to, supervision, protocols, patient reviews, and prescriptions.

Clinical Supervision Requirements:

The supervision of the PA-C will be compliant with all applicable state rules and regulations.

Core Privilege

Consistent with the intent of the state rules and regulations, privileges serve the purpose to maximize the collaborative practice of PA-C and supervising physicians in a manner consistent with quality health care delivery. Therefore, written agreements developed jointly by the supervising physician and the PA-C will guide the ongoing medical management of patients and the following privileges.

Physician Assistant Emergency Department

1. Perform and document initial and subsequent history and physicals, including medical screening exams for patients in the Emergency Department. The supervising physician validates the final documented diagnosis after reviewing and confirming the history and physical findings within 48 hours.
2. Record information for the patient's chart.
3. Perform/interpret laboratory, and patient screening processes
4. Assist the supervising physician in reviewing treatment plans and ordering tests and diagnostic laboratory/radiological services.
5. Order therapies, using procedures reviewed and approved by the supervising physician
6. Write orders for medications, treatments, tests and IV fluids consistent with the scope of practice of the PA-C of the supervising physician.
7. The PA-C may write prescriptions, and any prescription written and signed by the PA-C under the supervision and control of a supervising physician shall be deemed to be that of the PA-C. Controlled substances may be prescribed consistent with state rules and regulations.
8. Collaborate with supervising physician and other health care providers to provide patient care.
9. May prepare a discharge summary, including final diagnosis and procedures, and incorporate the physical findings, laboratory reports, and the patient's course in the hospital. In addition the summary will indicate the instructions given the patient in reference to diet, medication, physical activity, and follow-up care. The discharging physician will certify the completed medical record.

Core Procedures:

- a. application, change and removal of dressing
- b. venous punctures
- c. removal of sutures and staples
- d. splinting and casting of closed extremity fractures
- e. wound care, cleanse

Certified Physician Assistant - Emergency Medicine Fellowship Trained

1. Perform and document initial and subsequent history and physicals, including medical screening exams for patients in the Emergency Department. The supervising physician validates the final documented diagnosis after reviewing and confirming the history and physical findings within 48 hours.
2. Record information for the patient's chart.
3. Perform/interpret laboratory, and patient screening processes
4. Assist the supervising physician in reviewing treatment plans and ordering tests and diagnostic laboratory/radiological services.
5. Order therapies, using procedures reviewed and approved by the supervising physician
6. Write orders for medications, treatments, tests and IV fluids consistent with the scope of practice of the PA-C of the supervising physician.
7. The PA-C may write prescriptions, and any prescription written and signed by the PA-C under the supervision and control of a supervising physician shall be deemed to be that of the PA-C. Controlled substances may be prescribed consistent with state rules and regulations.
8. Collaborate with supervising physician and other health care providers to provide patient care.
9. May prepare a discharge summary, including final diagnosis and procedures, and incorporate the physical findings, laboratory reports, and the patient's course in the hospital. In addition the summary will indicate the instructions given the patient in reference to diet, medication, physical activity, and follow-up care. The discharging physician will certify the completed medical record.

Core Procedures:

- a. application, change and removal of dressing
- b. arterial and venous punctures
- c. removal of sutures and staples
- d. splinting and casting of closed extremity fractures
- e. suture lacerations
- f. wound care, cleanse and debride
- g. incision and drainage of abscesses
- h. removal of foreign body from the ear/nose
- i. reduction of shoulder dislocation

Process Protocol:

The Certified Physicians Assistant in collaboration with the supervising physicians identifies the following evidence-based resources, texts, and reference documents that are applicable standards of care and provide the applicable process protocols for care management:

- ☐ Clinical Guidelines in Emergency Medicine; Roberts and Hedges
- ☐ Emergency Department Patient Care Protocols
- ☐ Emergency Medicine, A Comprehensive Study Guide, American Academy of Emergency Physicians, Tintinalli
- ☐ Principles of Internal Medicine; Harrison

Consultation:

The Certified Physicians Assistant will be managing Primary, Secondary, and Tertiary care conditions for the above described patient population. In general, communication with a physician will be sought for all of the following situations and any others deemed appropriate:

- Whenever situations arise which go beyond the intent of the Protocols or the competence, scope of practice or experience of the Certified Physicians Assistant.
- Whenever patient conditions fail to respond to the management plan in an appropriate time.
- Any rare or unstable patient conditions.
- Any patient conditions which do not fit the commonly accepted diagnostic patterns for a disease or disorder.
- Any unexplained physical examination or historical finding.
- At the request of the patient, the Certified Physician's Assistant or the physician.
- All emergency situations after initial stabilizing care has been started.

Whenever a physician is consulted, a notation to that effect, including the physician's name, must be made in the medical record.

Special Procedures:

The applicant must provide documentation of current clinical competence in performing the procedure consistent with the criteria set forth in medical staff policies governing the exercise of specific privileges and the appended competency grid. Applicants have the burden of producing information deemed adequate by the hospital for a proper evaluation of current clinical competence, and other qualifications and for resolving any doubts.



Unified Medical Staff: Memphis Hospitals & Olive Branch Hospital

Delineation of Clinical Privileges
Specialty of Certified Physician Assistant – Emergency Department

Certified Physician Assistant – Emergency Department (Adult Facilities) Clinical Privileges

Check below the particular privileges desired as Certified Physician Assistant for each facility:

Please check (✓) applicable age categories for each privilege requested.

Privilege Description	Methodist Healthcare – Memphis Hospitals (MHMH) Germantown, Le Bonheur Medical Center, North, South & University, Outpatient Clinics & Diagnostic Facilities					Methodist Healthcare – Olive Branch Hospital (MHOBH)	
Age Limitations	Neonates (0-28 days)	Infants (29 days– 2 Years)	Children (2- 12 years)	Adults & Adolescents (13 & Above)	Adults (18 & Above)	Children 2-12 years	Adults (13 & Above)
Certified Physician Assistant Emergency Department Core							
Special Privileges							
Foreign Body Removal (aural, nasal, vaginal, dermal and subcutaneous)							
Simple Digit Reduction (phalanges)							
Radial Head Subluxation (nurse maid’s elbow) Reduction							
Shoulder Reduction							
Suture Lacerations							
Wound Debridement and Incision and Drainage							
-Arterial Punctures							
Intubation							
Lumbar punctures							
Insertion of Midline Catheters or PICC lines							
Ultrasound-guided Insertion of Central Venous Catheter							
Certified Physician Assistant - Emergency Medicine Fellowship Trained Core							
Specialty Focus: condition(s), disease(s) for the patient population (e.g. pediatric neurology, adult cardiology)			Emergency Medicine				
Limitations	Clinical privileges are granted only to the extent privileges are available at each facility.						
Darkly shaded areas represent privileges not available to any practitioner due to the privilege not being offered by the facility.							



Unified Medical Staff: Memphis Hospitals & Olive Branch Hospital

**Delineation of Clinical Privileges
Specialty of Certified Physician Assistant – Emergency Department**

Acknowledgement of practitioner

I have requested only those privileges for which by education, training, current experience and demonstrated performance I am qualified to perform and for which I wish to exercise at the facilities indicated above, to the extent services are available at each facility, and I understand that:

(a) in exercising any clinical privileges granted, I am constrained by facility and medical staff policies and rules applicable generally and any applicable to the particular situation

(b) any restriction on the clinical privileges granted to me is waived in an emergency situation and in such situation my actions are governed by the applicable section of the medical staff bylaws or related documents

Practitioner's Signature

Date

Printed Name

Acknowledgement of sponsor

I agree to abide by the clinical supervision responsibilities listed and the Certified Physicians Assistant will abide by the privileges outlined above and the appropriate facility Medical Staff Rules and Regulations.

Signature (No Stamps)
Employing or Supervising Physician

Date: _____

Printed Name

ID # _____